

Training videos for the Bizhub 308

<http://itraining.konicaminolta.eu/fileadmin/applications/368/en/html/index.html>

Training videos for the Bizhub C308

<http://itraining.konicaminolta.eu/fileadmin/applications/c368/en/html/index.html>

Training videos for the Bizhub 368

<http://itraining.konicaminolta.eu/fileadmin/applications/368/en/html/index.html>

Training videos for the Bizhub C368

<http://itraining.konicaminolta.eu/fileadmin/applications/c368/fr/html/index.html>

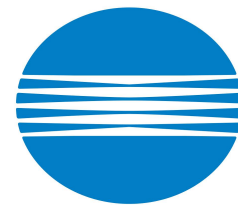
Training videos for the Bizhub 4050

<http://itraining.konicaminolta.eu/fileadmin/applications/4750/en/html/index.html>

Training videos for the Bizhub 4750

<http://itraining.konicaminolta.eu/fileadmin/applications/4750/en/html/index.html>

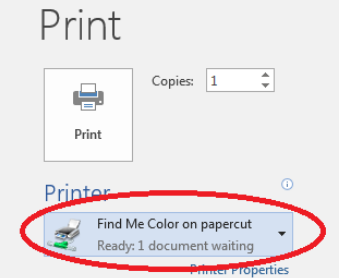
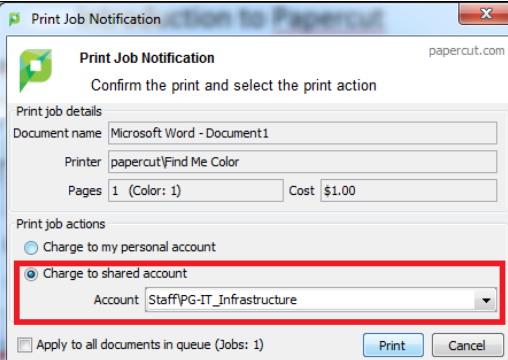
Using the Konica Minolta Copier/Printer

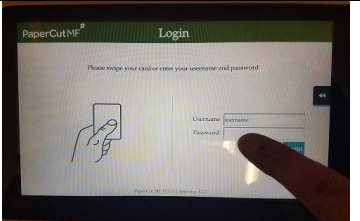
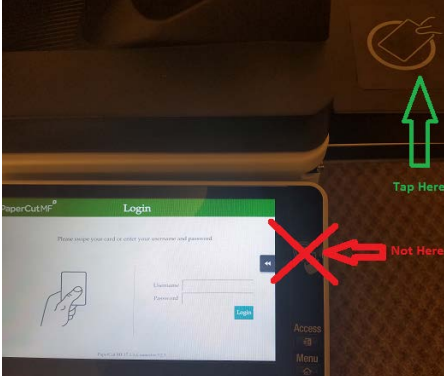
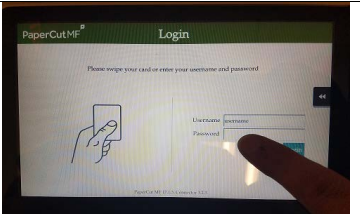
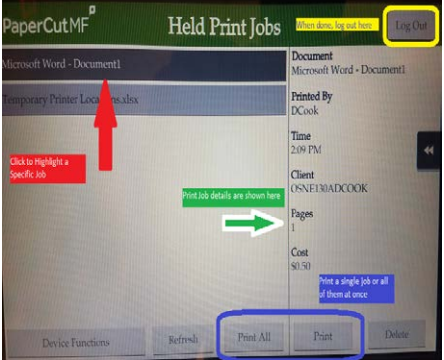


KONICA MINOLTA

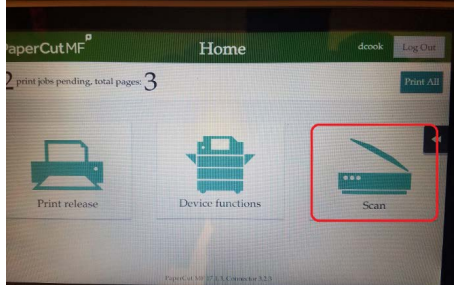
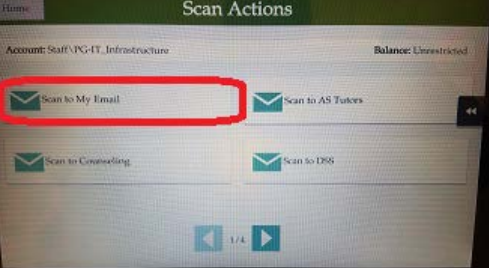
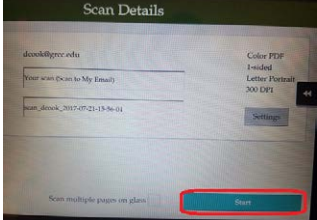

Introduction to Papercut

Printing


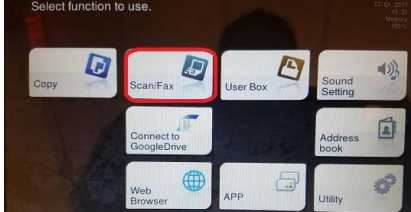
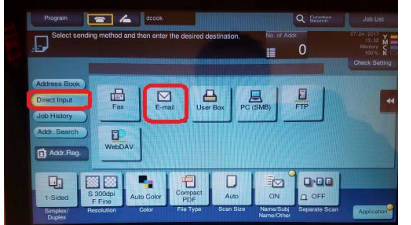


<p>1. Print from your favorite application.</p>	
<p>2. Select the “Find Me Color” or “Find Me BW” printer and click Print.</p>	
<p>1. Wait for the popup window.</p>	
<p>2. Select Charge to my personal account or Charge to shared account and select the appropriate account to charge.</p>	
<p>Tip: When printing multiple documents, you can check the “Apply to all documents checkbox” Note: The cost shown in the popup window will reflect the standard printing price. The discounted shared account price can be seen at the printer in the document details.</p>	
<p>3. Click Print. 4. Go to the printer.</p>	

<p>5. The first time you use tap/swipe your card, you will be asked to associate your card with your login. Login with your username and password to make this association, then tap or swipe your card again.</p>	
<p>6. When tapping, be sure to tap on the card reader, not the phone reader.</p> <p>Note: If your printer is not equipped with the tap reader, swipe your card instead.</p>	
<p>..or type in your name and password by tapping your finger on the screen.</p>	
<p>7. At this screen, you can:</p> <ol style="list-style-type: none"> Print All your jobs by selecting the Print All button View details of a job by highlighting it. Print a single job by highlighting a job and selecting the Print button. Return to the Main Menu using Device Functions (lower left) Logout 	


Scan to Your E-Mail

<p>1. Login to the printer using step 5 in the "Printing with PaperCut" section above.</p>	
<p>2. Press the Scan Button</p>	
<p>3. Press the "Scan to Myself" Button</p>	
<p>4. Optionally change the Subject or Scan Settings, the press the Start button</p>	
<p>5. After scanning the first page, select "Scan More" or "Send"</p>	

Scan to a different E-Mail

<p>1. Press the Device Functions button</p>	
<p>2. Select Personal or Department. Click OK at the "logged in" screen.</p>	
<p>3. Press the Scan/Fax button.</p>	
<p>4. Press the "Direct Input Button" followed by "Email"</p>	
<p>5. Type in the address of the recipient. Press Shift to reveal the @ symbol, located on the "2" key</p>	
<p>Press the Start button to Scan to send the e-mail.</p>	
	

Faxing

<p>1. Follow Steps 1-3 above in Scan to a Different Email.</p>	
<p>2. Press the Fax button at the top</p>	
<p>3. Enter the phone number.</p>	
<p>4. Press the Start button to send the fax.</p>	