College Action Project Worksheet for NEW CAP Projects – July 2014

CAP: 1.4.1

Champion: Katie Daniels

1. Proposed CAP Team Members: (participates yet to be invited)
   Fiona Hert, Laurie Chesley, Bill Faber, Amy Koning, Elaine Kampmueller, Christina McElwee, Christine Dobberstein. Additional faculty may be asked to participate.

2. Describe the purpose of this project including a description of the associated activities. (100 words or fewer)
   The purpose of this project is to develop and implement a system wide plan to assess student learning, which meets the expectations of HLC, and includes all existing GRCC requirements. The plan will include assessment of the GRCC Institutional Learning Outcomes, Program Learning Outcomes, and Course Learning Outcomes (including the General Education Learning Outcomes) for curricular and co-curricular experiences.

3. Describe the goals of this Action Project (in 100 words or fewer)
   a. Develop an institutional system for assessment of student learning
   b. Implement assessment of Course Learning Outcomes
   c. Implement assessment of Institutional Learning Outcomes
   d. Evaluate effectiveness of current assessment of Program Learning Outcome strategies and make changes as deemed necessary
   e. Develop/enhance the capacity of faculty & administrators at GRCC to engage in assessment

4. What measurable criteria will be used to determine this project’s success? 
   a. # of academic programs with Program Learning Outcomes (annually)
   b. # of co-curricular programs with Program Learning Outcomes (annually)
   c. # of Courses with Course Student Learning Outcomes (annually)
   d. % of academic programs in which assessment of Program Learning Outcome occurred (annually)
   e. % of co-curricular program in which assessment of student learning occurred (annually)
   f. % of courses in which assessment of Course Learning Outcomes occurred (annually)

5. What Indicators of Success will this project most likely impact? Please indicate whether the project will directly or indirectly impact the measure.
   End #2: Workforce Pathways
   2 - GRCC workforce student performance against state standards (Perkins) (Direct)
   3 - GRCC student performance on state/national certification exams (Direct)

6. What personnel resources will be required to deliver the project successfully?
7. What additional resources will be required to develop and/or sustain the project?
   TBD

<table>
<thead>
<tr>
<th>Category</th>
<th>Cost</th>
<th>Explanation (one time or recurring)</th>
<th>Which budget will cover these costs?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplies</td>
<td></td>
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<tr>
<td>Training</td>
<td>TBD</td>
<td>IUPUI Assessment Institute?</td>
<td>TBD</td>
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<tr>
<td>Equipment/Software</td>
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<td>Other</td>
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<tr>
<td>TOTAL Cost Estimate</td>
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</tbody>
</table>

8. Will this project require any additional budget dollars for the 2014-2015 academic year that have not already been secured? TBD  ____ NO  ____ Yes
   If yes, please describe briefly:

9. Provide a 3-month work plan for this project:

<table>
<thead>
<tr>
<th>Month</th>
<th>Activity</th>
<th>Person Responsible</th>
</tr>
</thead>
<tbody>
<tr>
<td>July, 2014</td>
<td>Development/finalization of the team membership.</td>
<td>Katie Daniels</td>
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<tr>
<td>August, 2014</td>
<td>Creation of project timeline and activities.</td>
<td>Katie Daniels</td>
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<tr>
<td>September, 2014</td>
<td>First team meeting.</td>
<td>Katie Daniels</td>
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