College Action Project Worksheet for NEW CAP Projects – July 2014

CAP: 3.2.2 – Provide Outreach to targeted groups of students who are eligible for transfer

Champion: Lillian Anderson and William Faber

1. Proposed CAP Team Members:
   - Lilly Anderson, Steve Barton, Bill Faber, Angela Salinas, Brent Spitler, Jill Wolner-Sullivan

2. Describe the purpose of this project including a description of the associated activities. (100 words or fewer)
   - Identify students who are eligible for transfer and the barriers they encounter; develop interventions to eliminate these barriers.

3. Describe the goals of this Action Project (in 100 words or fewer)
   - Identify a process to identify eligible transfer students
   - Contact these students and identify the barriers stopping these students from transferring
   - Develop interventions strategies to help these students overcome their obstacles

4. What measurable criteria will be used to determine this project’s success?
   - Increase number of transfer rates

5. What Indicators of Success will this project most likely impact? Please indicate whether the project will directly or indirectly impact the measure.
   - Percentage of students who successfully transfer/graduate within 6 years of first attending GRCC
   - Student satisfaction of GRCC experience after transfer as measured by a survey
   - Percent of students who successfully transfer after 8 years

6. What personnel resources will be required to deliver the project successfully?
   - ESP support for contacting students
   - IRP data to identify students
   - Collaboration with CAP 3.2.1 team

7. What additional resources will be required to develop and/or sustain the project?

<table>
<thead>
<tr>
<th>Category</th>
<th>Cost</th>
<th>Explanation (one time or recurring)</th>
<th>Which budget will cover these costs?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplies</td>
<td>TBD</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Training</td>
<td></td>
<td>Script development and training for ESPs</td>
<td></td>
</tr>
</tbody>
</table>
8. Will this project require any additional budget dollars for the 2014-2015 academic year that have not already been secured? __X_NO__ Yes

If yes, please describe briefly:

9. Provide a 3-month work plan for this project:

<table>
<thead>
<tr>
<th>Month</th>
<th>Activity</th>
<th>Person Responsible</th>
</tr>
</thead>
<tbody>
<tr>
<td>July, 2014</td>
<td>Identify team members and schedule initial meeting</td>
<td>Bill/Lilly</td>
</tr>
<tr>
<td>August, 2014</td>
<td>Develop a process to identify students ready to transfer (credit hour based/degree earned)</td>
<td>Bill/Lilly</td>
</tr>
<tr>
<td>September, 2014</td>
<td>Prepare script for calling and train ESPs to begin calling students</td>
<td>Bill/Lilly</td>
</tr>
</tbody>
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