Note: Please take a moment to review the letter you received from the Office of the Provost. That letter describes your faculty assignment in detail. As you complete this document, please refer to the specific tasks that you were asked to complete.

Section 1: Report of Accomplishments

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Accomplishments</th>
<th>List and briefly describe the most significant impact of your accomplishments.</th>
<th>List and briefly describe any barriers you encountered.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>This area should be completed by the Dean's office. Include specific tasks listed in the letter of offer.</strong></td>
<td>Several meetings over the summer to plan for NFI orientation and monthly meetings for fall 2013</td>
<td>Successful implementation of NFI orientation on August 20...had an opportunity to meet with new faculty and discuss some of their ideas and concerns about starting their classes the following week</td>
<td>Although I realize this is a rebuilding year for NFI, it would have been helpful to have been appraised of changes that came from leadership sooner in the planning process and to have been included in the conversations that brought about those changes</td>
</tr>
</tbody>
</table>

- Discussions of how to revise NFI syllabus
- Discussions of how to revise Bb site
- Successful implementation of NFI orientation
Section 2 – Reflect on your EOL/Release work this semester and respond to the three items below.

| Please list and describe no more than three activities or accomplishments that went particularly well. | - Meeting with new faculty on the afternoon of the NFI orientation and engaging in conversations about start up issues and other practical concerns with them  
- Having new faculty work in pairs to discuss hypothetical problematic student behaviors that could occur in their classrooms |
| Please list and describe how your particular efforts could have been better supported. | - Timely communication of major revisions to our planning would have been helpful |
| Please use this space to document any other concerns, suggestions, or comments. | - Great working with Jeremy…he is well organized and task minded  
- Penni, as always, is a life saver and will be greatly missed!  
- Look forward to having Scott on board now and working together to rebuild NFI |

**Instructional Support & Interdisciplinary Studies**  
**Pat Missad**  
**Summer, 2013**  
**Dean's / Supervisors’ Comments:**
Instructional Support & Interdisciplinary Studies
Pat Missad
Summer, 2013
Dean's / Supervisors’ Comments: