



START HERE FINISH THERE!

Transfer Checklist

Start planning now to transfer to your four-year college or university.

Step 1: Check your transfer options.

- Check out other four-year colleges and universities based upon factors important to you, such as available majors, location, size, cost, etc.
- Explore the *GRCC Transfer Guide* and course equivalencies at grcc.edu/transfer or michigantransfERNetwork.org.
- Explore your intended four-year college or university's transfer web page.
- Tour the four-year colleges or universities you are thinking about in-person, or look for a virtual tour online if you cannot travel.

Step 2: Learn the admissions requirements.

- Identify admission requirements and deadlines for your intended four-year college or university.
- Identify secondary admission requirements for the program you intend to follow.
- Find out what admission, orientation or other deposits and fees you will have to pay. If this threatens to delay your transfer, see a counselor or speak with the admissions office from this four-year college or university.

Step 3: Chart your path at GRCC.

- Meet with a GRCC counselor or academic adviser to create your transfer plan.
- Include the completion of the Michigan Transfer Agreement, learn more at grcc.edu/mta, or MACRAO if you are eligible.
- Include the completion of course prerequisites that are needed for your GRCC academic program (major) curriculum.
- Use My Degree Path, at grcc.edu/mydegreepath, to track your progress individually and with your advisor.

Step 4: Attend GRCC program advising days within your academic program (major).

- Connect with departmental faculty to learn when that will be held.

Step 5: Connect in person with the four-year college or university you identified in your transfer plan.

- The GRCC Counseling and Career Center hosts representatives from four-year college and universities throughout the year. Check grcc.edu/transfer to see the schedule.
- Attend the GRCC transfer fairs during the fall and winter semesters. Those dates will be listed at grcc.edu/transfer.
- At both of these transfer events, ask four-year college and university representatives questions about:
 - Academic support, experiential learning, internship and job placement programs for the program you intend to follow.
 - Working and living on and off campus.
 - Transfer application, deposit, financial aid, admission, tuition payment and class registration deadlines.

Step 6: Get set up at your four-year college or university.

- Complete a transfer application online, or paper versions may be available in the GRCC Counseling and Career Center.
- Submit your official college transcripts via your Online Student Center six to twelve months prior to your transfer.
- Attend a transfer orientation at your four-year college or university and meet with an advisor.
- Complete scholarship applications. Pay close attention to deadlines, which may differ for each scholarship.
- Complete the FAFSA and other financial aid acceptance steps. Pay close attention to the deadline established by your four-year college or university which, may vary by institution, but is usually around March 1 for fall enrollment.

Step 7: Graduate with your associate degree!

- Submit your GRCC Graduation Application within the last two semesters of completing the courses required for your academic program. Learn more at grcc.edu/studentrecords/graduation.
- Submit a final transcript to your four-year college or university when you receive confirmation that your degree has been posted.
- Attend GRCC's commencement ceremonies to celebrate your accomplishment with friends and family. Details can be found at grcc.edu/graduation.